



CITY OF FERNIE

Application for Permissive Property Tax Exemption

City of Fernie
 P.O. Box 190, 501-3rd Avenue
 Fernie, BC V0B 1M0
 Tel: 250-423-6817
 Fax: 250-423-3034

In accordance with Section 224 of the Community Charter a council may, by bylaw, exempt eligible land or improvements, or both, from taxation for the period and subject to the conditions provided in the bylaw. Council uses permissive tax exemptions as a means to support local organizations that benefit the community through the enhancement of citizen's quality of life. Applications for permissive tax exemptions by charitable, philanthropic or other not for profit organizations will be considered by Council for land and/or improvements that are owned or held by such organizations or are ancillary to a statutory exemption under section 220 of the Community Charter and are used for a purpose directly related to the purposes of the organization. Permissive tax exemptions will generally only be considered if the applicant organization's use of the land and/or improvements benefits the community in one or more of the following ways:

- *provides recreational programs and/or facilities for public use;*
- *provides programs to and/or facilities used by youth, seniors or other special needs groups;*
- *offers cultural or educational programs to the public which promote community spirit, cohesiveness and/or tolerance; or*
- *offers services to the public in formal partnership with the municipality.*

Council may designate only a portion of the land/improvements as exempted where a portion of the land/improvements is used by the private sector or the applicant already receives a grant-in-aid from the municipality and Council may impose conditions on the exempted land/improvements with the applicant organization.

Applicant Information

Name of Organization:		Date:	
Address:		Postal Code:	
Contact Name:		Contact Phone:	

Board of Directors (attach separate listing if necessary)

Officer #1:		Position:		Phone:	
Officer #2:		Position:		Phone:	
Officer #3:		Position:		Phone:	
Officer #4:		Position:		Phone:	
Officer #5:		Position:		Phone:	
BC Society Registration No.				Date of Incorporation:	

Checklist: Each application must be accompanied by the following documents:

- Financial Statements for the last 3 years including Operating Statements and Balance Sheets or equivalents.
- Most recent Budget of revenue and expenditures. Please show capital expenditures separate from operating expenditures.
- Proof of good standing with the registrar under the Society Act of BC.
- Title certificate or lease agreement, if applicable.
- Site Plan that uses an appropriate scale (see No. 5 under *Details of Property* for specific requirements).
- Other pertinent information in support of your request.

Details of Property

1. Roll Number(s): _____

2. Registered Owner(s) _____

3. Legal Description(s): _____

4. Civic Address(es): _____

5. Attach a Site Plan that uses an appropriate scale showing the following:

- Property boundaries and dimensions
- Location and size of every building (if more than one building label as number 1, 2, 3 etc.)
- Location and size of parking lots
- Location and size of major landscaped areas
- Location and size of undeveloped land
- Location and size of other major property uses

6. For every building identified, indicate all use(s) within each building. Please explicitly identify any caretaker's residence, church manse, or other residential units where residential occupation is more than seasonal:

- Building #1: _____
- Building #2: _____
- Building #3: _____
- Building #4: _____

7. What is the primary use of your property (including buildings)? What are all of the secondary uses?

8. Is any part of the property or building(s) used or rented by commercial or private operators or by any other group? If so, describe the user groups, terms of use and fees charged.

9. Has there been any change in the status or use of the property or building(s) in the last 12 months? Explain.

Details of Organization

1. How does your property and organization's use of the property directly benefit the community?

2. Is membership in your organization and/or use of your property reasonably open to all City of Fernie residents? Explain.

3. What are the goals, objectives and principles of your organization?

4. If the primary use of the property is recreational (community hall, camp etc.) is it made reasonably available to the City of Fernie's Leisure Services Department for the scheduling of community recreation programs or events? Explain.

5. Are your organization and property in compliance with all municipal policies, bylaws and regulations of the City of Fernie?

The following declaration must be completed by a signing officer of the organization.

On behalf of the organization, I hereby declare that all of the information presented in and provided with this application is true and correct.

Dated this _____ day of _____, 20____.

Name (please print)

Position

Signature

Phone Number

Applications must be submitted to the following address by July 31 of the year preceding the year in which the Permissive Tax Exemption would come into effect:

City of Fernie
Director of Financial and Computer Services
PO Box 190, 501-3rd Avenue
Fernie, BC V0B 1M0